BARRIERS AGAINST MONEY TRIGGERS

Limit Access to Cash, Credit or Debit Cards, and Checking Accountants

Money is said to be the primary cause of gambling relapses. Most people find if they have cash or a credit/debit card in their pocket, they are more likely to gamble. Many people who successfully stop gambling say that developing an entirely new relationship with money is critical.

Listed below are strategies for creating safety with your money. Some may seem extreme or difficult. You might choose only one or two at this time, or you might be ready to use all of them to help you reduce or eliminate gambling from your life.

Check off the strategies you believe might be effective for you:

| □ Get money off your body. Only carry the amount of cash you will need for one day's expenses. You can ask for support with this by enlisting a trusted person to help you with your cash. |
|--|
| □ Cut up your credit and debit cards, or give them to a friend or family member for safekeeping. |
| Deposit paychecks automatically into your bank account, or collect your wages with spouse, partner or trusted friend. |
| □ Create a spending plan and a restitution plan. |
| □ Limit the amount of money you can withdraw in one day (talk with your bank). |
| □ Ask family and friends <u>not</u> to lend you money (or to invite you gambling). |
| □ Eliminate all other sources you might have for gambling money. |
| □ Tackle your financial difficulties without hesitation. Do not let financial uncertainty immobilize you. If necessary, seek financial counseling to start the process of financial recovery. |
| □ Learn about the 'money patterns' in your family of origin (styles of earning, spending and saving). Explore your own relationship with money, beginning with your childhood. Talk with counselors and read books. Become educated and conscious about how money is operating in your life. |

People who are most successful with relapse prevention accept the fact that money can be a trigger for gambling. They know how to protect themselves from unsafe access to money. Successful people have developed spending and restitution plans. They have insight into their personal habits with money, including their relationships with others. People who successfully stop gambling have a realistic awareness of the damage caused by problem gambling, and a healthy respect for the danger of relapse.

QUESTIONS ABOUT LIFE AND MONEY

| 1) What role does money play in the world today? |
|--|
| 2) What influence did money have on your childhood? |
| 3) How did you learn about money? Who taught you? |
| 4) What did your family teach you about work? About success? |
| 5) What was the first meaningful purchase you made? How did you acquire the money? |
| 6) What are the three worst things you have done with money in your lifetime? |
| 7) What are the three best things you have done with money? |
| 8) If you woke up tomorrow morning after a good night's sleep, and all of your concerns about money had completely disappeared, what would be different in your life? Be specific. |
| |

9) Draw a simple picture of how money influences your life today (on the reverse side).

THE MONEY EXERCISE

Please complete the following phrases: 1) People with money are _____ 2) I would have more money if ______ 3) Money makes people ______ 4) My Dad thought money was _____ 5) My Mom thought money was _____ 6) If I had more money, I'm afraid I would _____ 7) Money is ______ 8) Money causes ______ 9) If I could afford it, I would _____ 10) People think money _____ 11) Having money is not _____ 12) In my family, money always caused ______ 13) If I were not so cheap, I would 14) I think money 15) When I have money, I usually _____ 16) In order to have more money, I'd need to 17) Money equals 18) Being broke tells me What else do you know about money as a result of the life you have lived so far?

PAY YOUR MONTHLY BILLS - SIMPLY

Manage your monthly payments with a simple system that keeps everything you need in one place. After you establish the system, you will find that paying your bills becomes more streamlined and less of a struggle.

Bill-Paying Kit (to keep everything you need in one place)

- ► Some large manila envelopes labeled:
 - "Bills to be paid by the 10th"
 - "Bills to be paid by the 25th"
 - "Charge card receipts"
 - "Paid" you'll need a new "Paid" envelope for each month (or quarter).
- ► Stamps
- ► Blank envelopes and return address labels
- ► Small calculator, pens, pencils, markers
- ► Zip-Loc bag for keeping smaller items together
- ▶ Basket, bag or folder that is large enough to hold <u>all</u> the items in your Kit.

Bill-Paying System

On your calendar, write yourself reminders on the 10th and the 25th of each month: "Pay Bills".

When you receive a bill or statement, open the envelope on the same day it arrives. Keep only the bill and the return envelope. Toss any offers, notices or other loose papers. Put the bill into the manila envelope labeled "Bills to be paid by the 10th" or "Bills to be paid by the 25th".

On the 10th of the month and the 25th of the month, take out your Bill-Paying Kit.

- 1. Before you write this month's check, look at the balance on the current bill or statement to verify that last month's payment was credited to your account.
- 2. Write the check, and write your account number on the face of the check to ensure that your payment will be properly credited.
- 3. Enter the check number and the payment amount into your check register.
- 4. Write the payment amount, the check number and the date on the face of the bill or statement. Put the bill or statement into the "Paid" envelope for this month (or quarter).
- 5. Put a stamp on the return envelope. Put the check and the return statement inside, making sure that the address shows in the envelope window.
- 6. Put stamped envelopes in your coat pocket or on top of your briefcase or purse for mailing.

If you like technology – and if you are comfortable with technology – you may want to investigate electronic bill paying. Automatic deductions and/or Internet bill-paying can simplify financial paperwork. Of course, electronic bill-paying is <u>not</u> a good idea if your bank accounts are not stable, i.e., if you frequently have over-drafts.

Source: ADD Friendly Ways to Organize Your Life, Judith Kolberg & Kathleen Nadeau; adapted by Brian H. Farr, MA, LPC www.bhfarr.com

BALANCE SHEET

Assets - Liabilities - Net Worth

| Date: | |
|---|------------|
| ASSETS | |
| Cash and Cash Equivalents | |
| Cash, Checking, Savings Accounts | \$ |
| Money Market Accounts, CDs, Savings Bonds | \$ |
| Investment Assets | |
| Stocks, Bonds, Mutual Funds | \$ |
| Real Estate (current value): Primary Home | \$ |
| Other Properties | \$ |
| Other Investment Assets | \$ |
| Retirement Assets | |
| 401(k), IRAs, Pensions | \$ |
| Other Retirement Assets | \$ |
| Other Assets | |
| Partnership or Business Interests | \$ |
| Cash Value of Life Insurance | \$ |
| Automobiles, Other Vehicles | \$ |
| Electronics, Sports and Hobby Equipment | \$ |
| Art, Antiques, Jewelry, Furs | \$ |
| Other Assets | \$ |
| ТОТА | A ACCETC C |

LIABILITIES

SECURED – Loans attached to assets that could be repossessed in case of default.

| Name of Creditor | Interest Rate | Monthly Payment | Current Balance |
|------------------------------|-----------------------------|-------------------------|-----------------------|
| 1st Mortgage | % | \$ | \$ |
| 2 nd /Equity Line | % | \$ | \$ |
| 1st Auto | | \$ | \$ |
| 2 nd Auto | % | \$ | \$ |
| Other | | \$ | \$ |
| ž | TOTAL SECURED LOANS | \$ | \$ |
| UNSECURED – Credit Card I | Debt, Student Loans, Past D | ue Bills, Back Taxes, F | Family, Friends, etc. |
| Name of Creditor | Interest Rate | Min Mthly Payment | Current Balance |
| | % | \$ | \$ |
| | % | \$ | \$ |
| | % | \$ | \$ |
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| | % | \$ | \$ |
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| | % | \$ | \$ |
| TO | TAL UNSECURED LOANS | \$ | \$ |
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| | TOTA | AL LIABILITIES | \$ |
| | | | _ |
| | T | OTAL ASSETS \$ | |
| | | L LIABILITIES \$(| |
| | I | NET WORTH \$ | |

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| SNAPSHOT: Monthly Income & Expens | Ses Date: | | | | |
|--|------------------|--|--|--|--|
| EXPENSES | MONTHLY AVERAGE | | | | |
| Money for Savings and Investments | \$ | | | | |
| Rent/Mortgage/Property Tax/Home Insurance | \$ | | | | |
| Home Repairs and Maintenance (Monthly Average) | \$ | | | | |
| Auto Loan Payments and Auto Insurance | \$ | | | | |
| Auto Repairs and Maintenance (Monthly Average) | \$ | | | | |
| Gasoline/Parking/Public Transportation | \$ | | | | |
| Electric \$ Gas \$ Cable \$ Internet \$ | | | | | |
| Water \$ Garbage \$ Phone \$ Cell \$ | | | | | |
| TOTAL UTILITIE | ES \$ | | | | |
| | • | | | | |
| Groceries and Household Supplies (Average) | \$ | | | | |
| Meals Out/Snacks/Coffee (Average) | \$ | | | | |
| Tobacco/Alcohol (Average) | \$ | | | | |
| Self Care (Haircut, Massage, Manicure, Cosmetics, Etc) | \$ | | | | |
| Entertainment/Recreation/Hobbies/Sporting Activities | \$ | | | | |
| Clothing Purchases and Dry Cleaning (Monthly Average) | \$ | | | | |
| Dependent Care (Expenditures for Children and/or Pets) | \$ | | | | |
| Medical/Dental/Therapy/Prescriptions (Monthly Average) | \$ | | | | |
| Insurance Premiums (Medical, Disability, Life) | \$ | | | | |
| Vacations/Travel (Monthly Average) | \$ | | | | |
| Gifts to Others/Charity (Monthly Average) | \$ | | | | |
| What else? | \$ | | | | |
| What else? | \$ | | | | |
| LIVING EXPENSE | S \$ | | | | |
| UNSECURED LOANS | | | | | |
| Credit Card Debts – Total Minimum Monthly Payment | \$ | | | | |
| Current Balance \$ | | | | | |
| Student Loans & Other Debts – Minimum Monthly Payment | \$ | | | | |
| Current Balance \$ | | | | | |
| TOTAL UNSECURED LOAN | S \$ | | | | |

TOTAL MONTHLY EXPENSES \$_____

| INCOME | MONTHLY AVERAGE |
|---|-----------------|
| #1 Wages After Taxes | \$ |
| #2 Wages After Taxes | \$ |
| Commissions/Tips (Average) | \$ |
| Investments/Trusts (Dividends, Interest, Rent, etc) | \$ |
| Pension/Retirement/Social Security | \$ |
| Unemployment Benefits/Food Stamps | \$ |
| Child Support/Alimony | \$ |
| What else? | \$ |
| What else? | \$ |
| TOTAL MONTHLY INCOME | \$ |
| | |
| COMPADE MONTHI V INCOME & EVD | ENICEC |

COMPARE MONTHLY INCOME & EXPENSES

| TOTAL INCOME | \$ |
|-------------------------|------|
| Subtract TOTAL EXPENSES | \$() |

| DIFFERENCE \$ | |
|---------------|--|
|---------------|--|

If your income is *less* than your expenses ... you have *two* choices:

- ➤ Reduce your expenses
- > Earn additional income

If your income is *greater* than your expenses ... you have *many* choices:

- > Freedom from financial insecurity
- > Increased expenditures for yourself or others
- > Savings for the near-term and long-term future

Accurate financial information is liberating. Truthful awareness of the movement of money in your life will provide the foundation for financial well-being.

| Date | \$\$,ck cc,dc | Transaction | Amount | Date | \$\$,ck cc,dc | Transaction | Amount | Date | \$\$,ck cc,dc | Transaction | Amount |
|------|------------------|-------------|--------|----------|------------------|-------------|--------|----------|------------------|-------------|--------|
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TRACK THE MONEY YOU SPEND

These simple tracking sheets are the same size as paper money. Cut them out with a scissors. For the next fourteen days, always have a tracking sheet with your cash, cards and checkbook. Whenever you spend one dollar or more ... write it down the exact amount within 60 seconds. You will include this detailed information when creating an accurate SNAPSHOT of your monthly expenses.

(\$\$ = cash; ck = check; cc = credit card; dc = debit card)

SELF TEST FOR FINANCIAL TROUBLES

The following is a list of financial situations that people might encounter during their lifetime. Check the 'yes' or 'no' boxes that reflect your current situation.

| YES | NO | |
|-----|----|--|
| | | I am behind on my rent or mortgage. |
| | | I am behind on my utility payments. |
| | | I am behind on payments for a secured loan (e.g., a loan that is co-signed, or has a car or furniture for security). |
| | | A creditor is taking legal action against me. |
| | | I am involved in tax evasion, tax fraud, embezzlement or have legal difficulties because of a criminal charge. |
| | | 6) In order to pay my rent, utility bills or grocery bills, I have had to skip installment payments or take out a loan. |
| | | 7) I am receiving past-due notices on bills or credit cards. |
| | | 8) I have received a verbal threat of legal action from one or more of my creditors, or calls from a collection agency. |
| | | 9) I have had to take out a new loan to pay an old one. |
| | | 10) I have been turned down for a loan or other credit. |
| | | 11) I have 'maxed out' one or more of my credit cards. |
| | | 12) I am paying only the minimum amount due each month on one or more of my credit cards. |
| | | 13) I frequently rely on the automatic overdraft protection for my checking account. |
| | | 14) I have borrowed money from family or friends and have not paid the money back. |
| | | 15) I have borrowed against or cashed out an insurance policy or a retirement account to pay debts. |

If you answered 'yes' to any of the first five questions, you should take immediate action to address the problems. These are serious financial and legal situations.

If you answered 'yes' to just one of the questions from six to fifteen, this is a warning sign of financial trouble. Answering 'yes' to two or more questions indicates a pattern of more serious problems. Do not delay in addressing these problems. Without attention, they will probably get worse.

Re-establishing financial security requires honesty and effort: identify problems, explore potential solutions, establish and follow an effective plan of action.